

APPENDIX 2 – REPORTABLE ACCIDENT PER DIRECTORATE APRIL – JUNE 2007

Directorate Of the Environment

Accident Ref Number	Category	Accident Date	Injury Location	Injury Type	Reason Reportable	Details	Accident Investigation – Action taken
584	Employee	26-June-07	Wrist Injury	Strain/Sprain	Lost Time >3 days	While pulling a 240L bin down some steps, IP's right wrist bent the wrong way. This caused a wrist injury and rendered IP incapable of carrying out normal duties.	Recommendation on way in which bins are to handled on steps. Request to review risk assessment
48	Employee	2-May-07	Hand injury	Bruise/Contusion	Lost Time >3 days	Whilst carrying a concrete post with a co-worker, IP tripped on some undergrowth causing the post to fall on IP's right hand. IP subsequently returned to the depot and was taken to hospital by a foreman.	Reminder re ensuring clear walkway, especially when handling a load
47	Employee	1-May-07	Finger injury	Cut/Laceration	Lost Time >3 days	IP was moving some polycarbonate sheet in a glazing shop. IP's finger got caught on a sheet of glass within a stack and caused laceration on the knuckle. Due to the location of the injury IP was unable to carry out normal duties.	Reminder re stacking of glass and other translucent materials i.e separate from each other. Use of PPE
332	Employee	18-June-07	Back and Chest injury	Strain/Sprain	Lost Time >3 days	An injury was caused to back and chest when IP slipped on a wet surface whilst loading a 240L bin onto a vehicle.	Recommendation re review of risk assessment/use of dynamic assessment
331	Employee	18-June-07	Back injury	Strain/Sprain	Lost Time >3 days	When lifting a wardrobe IP pulled a muscle in their lower back.	Recommendation re review of manual handling assessment

292	Employee	31-May-07	Finger injury	Cut/Laceration	Lost Time >3 days	IP cut their hand while taking down a light fitting	Reminder re use of PPE
284	Employee	11-May-07	Knee injury	Other Know	Lost Time >3 days	IP hurt their knee whilst kneeling to lay some concrete (this was a aggravation of a previous Injury).	Recommendation to refer to Occupational Health
275	Employee	22-May-07	Knee and arm injury	Superficial	Lost Time >3 days	Whilst carrying a sink unit from a van to a house IP fell over a Sitex door (metal strip above doorstep), as they are narrow.	Recommendation to review risk assessment
21	Employee	02-April-07	Finger injury	Cut/Laceration	Lost Time >3 days	IP attempted to catch/grab a hand basin as it fell onto a tile floor, causing it to cut IP's finger. The hospital advised IP to rest for two weeks.	Reminder re manual handling training

Directorate of Education and Leisure

Accident Ref Number	Category	Accident Date	Injury Location	Injury Type	Reason Reportable	Details	Accident Investigation – Action taken
458	Employee	27-June-07	Ankle injury	Dislocation	Major Injury or Condition	IP was kneeling on the floor whilst collecting something from a tray, upon trying to stand IP's ankle gave way, therefore an ambulance was called.	Investigation complete - no contributory factors found.
454	Employee	18-June-07	Back Injury	Strain/Sprain	Lost Time >3 days	Whilst moving a skip from one side of a vehicle to the other, IP slipped and caused a back injury.	Revised risk assessment. IP had received manual handling training. Improve housekeeping on mobile vans.
33	Employee	18-April-07	Wrist Injury	Strain/Sprain	Lost Time >3 days	IP fell from the second step of a step ladder, causing IP to hit her head on a table and sprain her wrist	Investigation complete. Ladders replaced to correct EN standard. All staff instructed on safe use of ladders. Ladders to be inspected each term for defects.
291	Employee	10-June-07	Neck and back injury	Other Not Known	Lost Time >3 days	IP slipped backwards on wet changing room floor and fell on her head and back. IP was kept still until the emergency services arrived and then taken to hospital.	Leisure Centre has reviewed cleaning regime with DSO team.
255	Employee	11-June-07	Face injury	Cut/Laceration	Lost Time >3 days	IP was changing the rotary blades on a Trimax stealth Rotary mowing machine with a spanner, which slipped whilst removing the nut and bolt. This caused IP to lose balance and for the rotor arm to spin 180 degrees and hit IP on the forehead.	Investigation completed. [a] Employee was not standing in a safe position. [b] He failed to clean grass cuttings from the nut resulting in the spanner slipping. Actions taken: Employee instructed that he must not attempt to carry out this work on site. In future he must inspect the blades prior to leaving site – if repairs are required then the on-site fitter must carry them out.

157	Employee	30-April-07	Ankle injury	Strain/Sprain	Lost Time >3 days	IP turned over her ankle whilst walking through a corridor. IP was helped by co-workers into a wheelchair and then she felt OK to drive home. However, the following day IP's GP advised her to rest for 3 days	Investigation complete. Reply from school indicates no defects and no contributory factors.
154	Employee	21-May-07	Back and trunk injury	Strain/ Sprain and Other known	Lost Time >3 days	While Using a grass trimmer in the correct fashion IP experienced his latest bout of back pain. IP claims that he has suffered from back pain for a while and also claims that he had a back injury several months previous this current accident.	Investigation completed. The employee was using the equipment in the correct manner. The equipment was in good order and entirely fit for purpose. Recommendation: This employee should be referred to occupational health for an assessment of his ability to carry out his duties in relation to his ongoing back problems.
1042	Employee	14-May-07	Back Injury	Strain/Sprain	Lost Time >3 days	IP was carrying a section of a rugby post with a co-worker. These posts were being taken off a vehicle to be placed into a storage container. This was performed manually due to difficult access. IP then complained that he suffered a back injury.	Investigation completed. The IP was assisting others to lift and carry rugby posts in a location where it was impossible for mechanical assistance to be used. Recommendation: Rugby posts should no longer be stored at this location during the close season but taken to the Abercarn depot where it is possible to lift and carry aided by mechanical means

Directorate of Social Services

Accident Ref Number	Category	Accident Date	Injury Location	Injury Type	Reason Reportable	Details	Accident Investigation – Action taken
781	Employee	15-June-07	Back injury	Other Known	Lost Time >3 days	IP was pulled sharply from behind by a client, this exacerbated an existing injury	Investigation completed. It was established that the incident was not as a result of aggressive behaviour. IP referred to Occupational Health
575	Employee	26-June-07	Back injury	Strain/Sprain	Lost Time >3 days	IP pulled a muscle in their back whilst putting a sling around a client's back and under their leg.	Investigation completed. Moving & Handling risk assessment in place, Training up to date. IP referred to Occupational Health
142	Employee	23-April-07	Knee injury	Bruise/Contusion	Lost Time >3 days	IP was putting a carrier bag in a client's bin that was located outside. IP then tripped on a loose paving stone.	Investigation completed. Risk Assessment reviewed. Bin moved nearer patio door. Loose paving reported to Housing for repair

Directorate of Corporate Services

Accident Ref Number	Category	Accident Date	Injury Location	Injury Type	Reason Reportable	Details	Accident Investigation – Action taken
551	Employee	28-June-07	Chest injury	Strain/Sprain	Lost Time >3 days	IP was lifting heaving cooked meal containers, when IP's shoulder gave way and caused breathing problems.	Manager has updated risk assessment on manual handling. Training has been given on manual handling. Refresher training on safe systems of work is planned.
52	Employee	04-May-07	Head, arms, knee and trunk injury	Strain/Sprain and Bruise/Contusion	Lost Time >3 days	IP slipped whilst carrying a tin of food to a cupboard.	Risk assessments on floors and manual handling updated. Training has been given on manual handling. Refresher training on safe systems of work is planned.
42	Employee	03-May-07	Hand injury	Cut/Laceration	Lost Time >3 days	IP was stabbed in the hand by a knife whilst getting cutlery out of a sink.	Manager has updated relevant risk assessments and refresher training on safe systems of work has been delivered.
190	Employee	30-May-07	Finger injury	Cut/Laceration	Lost Time >3 days	IP cut her finger on the blade of food slicer.	Manager has updated relevant risk assessments and refresher training on safe systems of work has been delivered.

Injury to Member of Public

Accident Ref Number	Category	Accident Date	Injury Location	Injury Type	Reason Reportable	Details	Accident Investigation – Action taken
130	Pupil	17-April-07	Ankle Injury	Other Not Known	Taken to hospital	IP was walking down the stairs when her ankle gave way, causing IP to fall down two steps.	Investigation complete. School confirmed no obstructions, defects or hazards.
138	Pupil	20-April-07	Wrist injury	Fracture	Taken to hospital	IP tripped on a clump of grass whilst running during a cricket match. IP used her hand to break her fall, which caused her wrist to bend backwards.	Investigation complete. School checked pitch - no specific defective areas found.
143	Pupil	14-May-07	Foot injury	Fracture	Taken to hospital	Whilst running in a sports hall, IP turned their ankle. Parents were contacted and IP was taken to hospital for x-rays	Investigation complete. Previously fractured ankle (2 months before) - weakness in ankle. No defects or other contributory factors.
191	Pupil	11-May-07	Eye injury	Cut/Laceration	Taken to hospital	IP was pushed over by another child, causing IP to hit his eye on a table. IP was given first aid and then parents and an ambulance were called.	Self explanatory - pupil behaviour.
301	Pupil	11-May-07	Other injury	Bruise/Contusion	Taken to hospital	IP slipped on a wet floor. Parents were contacted and IP was taken to hospital. IP had damaged hip (IP has a history of hip problems).	Wet floor by entrance - mats in place (school felt not all pupils wipe their feet). Additional matting provided.
329	Pupil	03-May-07	Arm injury	Fracture	Taken to hospital	IP ran across the schoolyard and tripped over the 'legs' of the sandpit.	Investigation complete. School to erect play panels, School to undertaken risk assessment on all play equipment. Reiterate to parents to leave premises on collection of children.

936	Pupil	14-May-07	Finger injury	Cut/Laceration	Taken to hospital	IP was in a temper and caught his finger in a door as it was slammed. This was maybe partly due to the fire exit being open close by. First aid was given, IP parents were contacted and emergency services arrived to take IP to the Royal Gwent Hospital.	Investigation complete. Stopper and wedge put on the door. School to risk assess classrooms to identify which other doors require stoppers. School to address issues with pupils via assembly and classroom talk.
254	Pupil	07-June-07	Leg injury	Fracture	Taken to hospital	IP was playing with his football whilst exiting the school grounds. IP subsequently kicked the ball and fell on his own leg. A member of staff helped IP and then the emergency services were summoned.	Investigation complete. Under parental supervision. On playing fields on way home.
312	Pupil	08-June-07	Leg injury	Fracture	Taken to hospital	IP had fellow pupils fall on her as they were pushed into IP's direction. IP continued to walk home after this but was in pain and contacted her mother, whereby IP's mother took her to hospital.	Investigation complete. School investigated - no defects or faults found. Due to pupil behaviour.
361	Pupil	11-June-07	Knee injury	Fracture	Taken to hospital	IP landed awkwardly whilst hurdling and could no longer bend his knees. A first aider saw IP, and then IP's parents and an ambulance were called.	Sports injury during lesson.
362	Pupil	07-June-07	Finger injury	Cut/Laceration	Taken to hospital	IP caught her finger as she fell back from a bike rack whilst sitting on it.	Investigation complete. Closer supervision required of pupils by school concerned of out of bounds areas.
447	Pupil	28-June-07	Finger injury	Cut/Laceration	Taken to hospital	IP cut their hand on a coping saw. First aid was given and then IP was advised to attend A & E.	Investigation complete. School advised to reiterate safety of advice/procedures to pupils.

455	Pupil	05-June-07	Arm injury	Fracture and abrasion	Taken to hospital	IP tripped over the ball whilst playing football. IP was given first aid on his knees. IP's mother was contacted and IP was taken to A & E as a precaution. An x-ray revealed that IP had fractured his elbow	No investigation necessary. Self explanatory.
457	Pupil	28-June-07	Finger injury	Cut/Laceration	Taken to hospital	IP caught his finger between the table bar and the top of the table after it collapsed while IP was carrying it. IP was subsequently taken to hospital by his mother.	Investigation complete. Unauthorised actions of individual - school checked all tables, no faults found.